

**CITY OF BELFAST PLANNING BOARD MEETING
WEDNESDAY, MARCH 27th, 2024 6:00 PM
COUNCIL CHAMBERS IN BELFAST CITY HALL**

NOTES TO PUBLIC:

The Planning Board will again be meeting in person in the Council Chambers of Belfast City Hall to conduct the March 27th, 2024, Board meeting. Thus, the public will have access to City Hall during the meeting.

There is limited space for the public to attend the meeting in person in Council Chambers at City Hall. The meeting will be streamed live on the city website (cityofbelfast.org), and it can be seen on BEL-TV. The meeting will also be broadcast in a conference room at City Hall for any overflow from Council Chambers.

A copy of the meeting documents is available at City Hall and may be posted on the City website under Planning and Codes. Questions regarding agenda items should be directed to Planning and Codes at 338-3370 x 125.

BOARD AGENDA

- 1. Call to Order & Roll Call.** Geoff Gilchrist, Chair, Lewis Baker, Secretary, David Bond, Wayne Corey, and Pippa Jollie, regular members and Gianne Conard and Shannon Shimer, associate members.
- 2. Adoption of Agenda.**
- 3. Review of Meeting Minutes.**
- 4. Development Review – Site Plan Amendment and Use Permit– Child Care Facility
369 High Street
Map 14 Lot 37**

Ryan and Meg Mitchell, Applicants, are proposing to construct and operate a child care facility within a single-family home located at 369 High Street, Map 14 Lot 37. The proposal includes a daycare for up to 10 children who do not live in the home, including on-site parking and a play area. The Planning Board will review the Site Plan amendment and Use permit application and determine the compliance with standards identified in the City Code of Ordinances, Chapter 90 Site Plan, Chapter 98 Technical Standards and Chapter 102 Zoning.

- 4.1 Staff review of site history.
- 4.2 Applicant presentation.
- 4.3 Public Hearing.
- 4.4 Planning Board review, discussion and possible action.

**5. Development Review – Site Plan Amendment and Use Permit– Maine State
Credit Union
15 Belmont Avenue
Map 5, Lot 16-H**

Jeffrey Allen, PE from A.E. Hodson Consulting Engineers on behalf of Maine State Credit Union, Applicants, is proposing to add about 560sqft of new office space, install an ATM and drive-through and install new siding and signage to rebrand a space formerly occupied by a restaurant. A service business branch is an allowed use in the Route 3 Commercial zoning district with Planning Board review. The Planning Board will review the proposed Site Plan amendment and Use permit application and determine the compliance with standards identified in the City Code of Ordinances, Chapter 90 Site Plan, Chapter 98 Technical Standards and Chapter 102 Zoning.

- 5.1 Staff review of site history.
- 5.2 Applicant presentation.
- 5.3 Public Hearing.
- 5.4 Planning Board review, discussion and possible action.

6. Other Business

7. Planning and Codes Department Report – Bub Fournier, Director

8. Adjournment